



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 09-07-2016**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: August 31, 2016

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 5, 2016

September 5, 2016 Monday	Holiday – Courthouse Closed		
September 6, 2016 Tuesday	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
September 7, 2016 Wednesday	Courthouse Security & Facilities Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Infrastructure Committee	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
September 8, 2016 Thursday	Finance Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
September 9, 2016 Friday	*WI River Rail Transit Commission (WRRTC) (Agenda Revised)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
September 10, 2016 Saturday	No Scheduled County Meetings		
September 11, 2016 Sunday	No Scheduled County Meetings		

ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, September 6, 2016

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 6/7/2016
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discuss and review Bylaws and Terms of Committee Members
9. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
10. Discuss Business Plan with input from Committee
 - a. ADRC business plans are required to identify strategies for improving services to current customers, expanding its reach to serve potential customers who could benefit from, but are not currently receiving, ADRC services; and promoting cost effective service delivery.
 - b. The ADRC business plan shall be developed based on findings of the ADRC's governing board, in addition to locally collected data, statewide data, and findings and instructions from the Department
11. Discuss and review Transportation Budget set Public Hearing Date
12. Discuss and review, Create a Welcoming Environment for ADRC
13. Discuss Senior Dining updates; Medication Education
14. Discuss possible agenda items
15. Adjourn

Next scheduled meetings: October 4, 2016 held at the Watertown Senior Center
 November 1, 2016
 December 6, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, September 7, 2016 at 8:30 a.m.

Committee Members by SCR 70.39

*Randy R. Koschnick
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*Ben Brantmeier
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

Other Members:

*Mark Miller
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from June 1, 2016 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courtroom Audio Recordings.
8. Courthouse Security Plan Update:
 - a) Courthouse Security Cameras (Miller).
 - b) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
 - c) Courtroom scenarios.
 - d) Pepper spray for courthouse employees.
 - e) Courthouse Security Incidents: Reporting form.
9. Tentative future meeting dates:

December 7, 2016	8:30 a.m.
March 1, 2017	8:30 a.m.
June 7, 2017	8:30 a.m.
10. Future agenda items.
11. Adjourn.

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Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, September 7, 2016

9:00 a.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the July 6, 2016 & August 8, 2016 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on adaptive reuse of unused highway site in the Town of Lake Mills
9. Review requested 2017 Capital Projects
10. Update on bids for Human Services camera project
11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
12. Discussion and possible action on parking lot expansion on Washington Street
13. Update on remodeling the County Board room and courthouse conference rooms
14. Update on remodeling courthouse employee break room, bathrooms and outdoor space
15. Update on highway satellite shops
16. Discuss potential agenda items for the Committee's next meeting
17. Financial Reports (June & July)
 - a. Central Services
 - b. MIS
18. Discuss future meeting schedule. Set next meeting date (October 5, 2016)
19. Possible tour of courthouse
20. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, September 8, 2016

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Smith, Timothy (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for August 11, 2016. (8:30 a.m.)
6. Communication (8:35 a.m.)
7. Public comment (Members of the public who wish to address the Committee must register their request at this time)
8. Discussion and possible action on resolution disallowing the claims in reference to Highway 19 and Highway E seal coat projects. (8:35 a.m.)
9. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (8:35 a.m.)
10. Convene in closed session pursuant to section 19.85 (1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties
11. Reconvene in open session (9:15 a.m.)
12. Discussion and possible action on foreclosing on tax delinquent properties (9:15 a.m.)
13. Review of the financial statements and department update for July 2016-Finance Department (9:20 a.m.)
14. Review of the financial statements and department update for July 2016-Treasurer
15. Review of the financial statements and department update for July 2016-Child Support
16. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:25 a.m.)
17. Discussion on 2016 projected budget expenditures vs. actual expenditures (9:30 a.m.)
18. Update on the 2017 budget (9:30 a.m.)
19. Update on contingency fund balance (9:35 a.m.)
20. Set future meeting schedule, next meeting date, and possible agenda items (9:35 a.m.)
21. Payment of invoices (9:35 a.m.)
22. Adjourn (10:00 a.m.)

Next scheduled meetings:

Monday, September 19, 2016 Budget Meeting
Wednesday, September 21, 2016 Budget Meeting
Thursday, September 22, 2016 Budget Meeting
Friday, September 23, 2016 Budget Meeting
Thursday, October 13, 2016 Budget Meeting

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WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, September 9, 2016 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

***AMENDED AGENDA** Wisconsin River Rail Transit Commission Meeting Friday, September 9th, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2016

January 8

February 5

March 4

April 8

May 6

June 10

July 8

August 5

September 9

October 7

November 4

December 9

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

Wisconsin River Rail Transit Commission

Meeting – Friday, September 9th, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft August 2016 Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

5 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Gene Gray, WRRTC Treasurer
 - Treasurer's Report for August and Payment of Bills

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Update on Office of Commission of Railroads
 - Other Continuing Issues/ Topics – Introduction to Proposal to Amend WSOR/WRRTC Operating Agreement 0490-40-48(d) 2.2 Reservation

5 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

10 minutes estimated | Discussion & Possible Action

11. ***Discussion and Possible Action on Sauk City Bridge Pier Sinking/Tilting** – WisDOT

5 minutes estimated | Update

12. **WRRTC Correspondence/Communications and Administrator's Report** – Mary Penn, Admin.
 - WRRTC Ad-hoc Committee Minutes / Update

10 minutes estimated | Discussion

13. **Review and Discussion on amendment to Grant Agreement 0490-40-48(d)** –Eileen Brownlee, Corp Counsel

10 minutes estimated | Discussion

14. **Review and Discussion on amendment to Land Use Agreement 0490-40-48(d)(1)** –Eileen Brownlee, Corp Counsel

10 minutes estimated | Discussion

15. **Review and Discussion on amendment to Operating Agreement 0490-40-48(d)** –Eileen Brownlee, Corp Counsel

minutes estimated | Discussion

16. **Review and Discussion on salvaging track between MP 7.30 and MP 13.25** – Eileen Brownlee, Corp Counsel, Kim Tollers, Dave Simon, WisDOT, Ken Lucht, WSOR

10 minutes estimated | Discussion

17. **Review and Discussion on draft 66.031 (intergovernmental) agreement between Sauk County and WRRTC for track removal** – Eileen Brownlee, Corp Counsel

10 minutes estimated | Discussion

18. **Review and Discussion on draft funding contract with Sauk County for track removal and determination of division of salvage proceeds** – Eileen Brownlee, Corp Counsel

19. Action Item. **Adjournment**